

BROADSPIRE WORKERS COMPENSATION REPORTING FORM

Dial 1-866-357-1299,
Fax to 1-678-937-8210,
E-mail to servicelloyds@choosebroadspire.com or
or visit www.choosebroadspire.com to FileAClaim via the Internet

(*) Indicates a Mandatory Field.

IS THIS AN EMERGENCY CLAIM?

YES

NO

* REPORTED BY PERSON'S NAME:							
* TITLE:		* BUSINESS PHONE:			EXT:		
FAX NUMBER:		E-MAIL ADDRESS:					
* DATE OF ACCIDENT: MM/DD/YYYY			* TIME OF ACCIDENT: (HH:MM AM/PM)				
LOCAL BUSINESS ADDRESS INFORMATION							
* PARENT CO. NAME:				SUBSIDIARY NAME:			
* ADDRESS:							
* CITY, STATE, ZIP:				* COUNTY:			
* BUSINESS PHONE:		EXT.		FAX NUMBER:			
* LOCATION CODE:		POLICY NUMBER:					
* NATURE OF BUSINESS:							
* FEDERAL ID NUMBER:			SIC CODE:				
LOSS LOCATION INFORMATION							
* LOCATION NAME:							
* DID ACCIDENT OCCUR ON THE INSUREDS PREMISES? (X)		YES		NO			
* IF NO, ENTER PHYSICAL ADDRESS:							
* CITY, STATE, ZIP:			* COUNTY:				
INSURED CONTACT INFORMATION							
* WOULD YOU LIKE TO BE THE CONTACT PERSON?: (X)		YES		NO			
* IF NO, ENTER CONTACT PERSON NAME:			TITLE:				
ADDRESS:							
CONTACT PHONE:			E-MAIL ADDRESS:				
EMPLOYEE INFORMATION							
* SOCIAL SECURITY NUMBER:		* EMPLOYEE NAME:					
* ADDRESS:							
* CITY, STATE, ZIP:			COUNTY:				
RESIDENCE PHONE:		BUSINESS PHONE:			EXT:		
EMPLOYEE EMAIL ADDRESS:							
BIRTHDATE: MO/DAY/YR		* AGE:		* GENDER: (X)	FEMALE	MALE	
NUMBER OF DEPENDENTS:		* MARITAL STATUS:					
* REGULAR OCCUPATION:			* REGULAR DEPARTMENT:		CLASS CODE:		
DATE OF HIRE: MM/DD/YY		HIRE COUNTRY:		HIRE STATE:	STATE HIRE DATE: MM/DD/YY		
SUPERVISOR NAME:			BUSINESS PHONE:				
SUPERVISOR EMAIL ADDRESS:							
EMPLOYMENT STATUS: (Full/Part Time)			* PAY TYPE: (Weekly, Bi-Weekly, etc.)				
* GROSS WAGES: (Based on Pay Type)							
HOURS WORKED PER DAY?		DAYS WORKED PER WEEK?		HOURS PER WEEK?			

LOSS INFORMATION							
EMPLOYEE START TIME: (HH:MM AM/PM)				* DATE EMPLOYER NOTIFIED: (MM/DD/YY)			
* QUESTIONABLE CASE?		YES		NO			
* DESCRIPTION OF ACCIDENT:							
* REMOVED BY AMBULANCE? (X)		YES		NO		UNKNOWN	
* ANY STITCHES/SURGERY REQUIRED? (X)		YES		NO			
* WAS A FATALITY INVOLVED? (X)		YES		DATE		NO	
* DESCRIBE INJURY OR ILLNESS:							
* BODY PART INJURED?:					INDICATE RIGHT/LEFT/UPPER/LOWER BODY:		
* WORK PROCESS INJURED WAS DOING?							
* DIRECT CAUSE: (X)		SPECIFIC INJURY:		OCCUPATIONAL DISEASE OR CUMULATIVE INJURY :			
SAFEGUARDS OR SAFETY EQUIPMENT PROVIDED?: (Y/N/U)				SAFEGUARDS OR SAFETY EQUIPMENT UTILIZED?: (Y/N/U)			
* EMPLOYEE ON RESTRICTED DUTY? (X)		YES		NO		UNKNOWN	
* FULL PAY FOR DAY OF INJURY?		YES		NO		UNKNOWN	
* ANY LOST TIME? (X)		YES		NO		UNDETERMINED	
LAST DAY WORKED: MM/DD/YY					START DATE OF DISABILITY:		
DATE RETURNED TO WORK: MM/DD/YY					EXPECTED RETURN TO WORK: MM/DD/YY		
* SALARY CONTINUED DURING DISABILITY?		YES		NO		UNKNOWN	
MEDICAL INFORMATION							
* INITIAL TREATMENT? (X) ONLY SELECT ONE		* NO MEDICAL TREATMENT			* MINOR BY EMPLOYER		
		* MINOR HOSP/CLINIC			* EMERGENCY CARE		
		* HOSPITALIZED 24 HRS			* FUTURE MEDICAL/LOST TIME		
		* UNKNOWN					
* EMPLOYEE HOSPITALIZED OVERNIGHT AS INPATIENT?		YES		NO		UNKNOWN	
PHYSICIAN				HOSPITAL INFORMATION			
* NAME:				* NAME:			
ADDRESS:				ADDRESS:			
CITY, STATE, ZIP:				CITY, STATE, ZIP:			
BUSINESS PHONE:				BUSINESS PHONE:			
WITNESS INFORMATION							
* NAME:				* NAME:			
ADDRESS:				ADDRESS:			
CITY, STATE, ZIP:				CITY, STATE, ZIP:			
PHONE:				PHONE:			
GENERAL REMARKS/COMMENTS							
GENERAL REMARKS:							